VANA Short Courses 2010

Short Courses For VANA Members

Dates and Registration form

FAX BACK TO VANA ON 03 9482 1799

Manager / Leader Development

This course looks at effective leadership practices and focuses on the implications for leaders. Participants will be guided through the contemporary ideas and elements of providing leadership in the workplace, and will be encouraged to develop a greater understanding of themselves and the impact of their leadership on others. An introduction to all the key leadership areas - communication, motivation, leadership, teamwork, performance and delegation.

Recommended participants: 2IC, Store Managers, Hub Managers

11 May 2010	1June 2010	15 June 2010	7 July 2010	21 July 2010
1:00pm - 5:00pm	8:30am-12:30pm	1:00pm - 5:00pm	8:30am-12:30pm	1:00pm - 5:00pm

Registration / tax invoice

Company		Phone
Address		Fax
Suburb	Postcode	Email

Participants details			11 May 2010 1:00pm - 5:00pm	1June 2010 8:30am-12:30pm	15 June 2010 1:00pm - 5:00pm	7 July 2010 8:30am-12:30pm	21 July 2010 1:00pm - 5:00pm
First Name	Last Name	Newsagency					

Number of participants: _____ **X $85.00 = $_____**

Payment Method (please tick)

☐ **Cheque** enclosed for an amount of $_____made payable to VANA Ltd and mail to
VANA Ltd - 806-810 Nicholson Street - North Fitzroy VIC 3068

☐ Charge MASTERCARD/VISA _____ _____ Amount $_____

Signature:_____ Name of Cardholder Expiry Date

☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ Cvv(#): __

(#) Last 3 digits displayed on the signature panel of your card

☐ Direct debit $ _____ – **for newsagents ONLY**

☐ Direct Deposit $ _____ – To VANA Ltd - INSTITUTION: NAB -
BSB: 083 – 170
A/C NUMBER : 51 953 5386
REF FS Training

Please fax to **03 9482 1799 or** mail to VANA Ltd – 806-810 Nicholson Street – North Fitzroy VIC 3068

For further details, phone VANA on 03 9482 2911

This document becomes a **TAX INVOICE** on completion and a copy should be retained for taxation purposes.

VANA Ltd ACN 004 238 644 ABN 38 004 238 644