VANA Short Courses 2010

Short Courses For VANA Members

Dates and Registration form

FAX BACK TO VANA ON 03 9482 1799

Negotiation Skills

This course teaches the basics of Negotiation Skills including establishing objectives; techniques & tactics; closing & following up. Practice of everyday techniques to demonstrably improve professional negotiation skills and discover current level of listening skills.

Recommended participants: 2IC, Store Managers, Hub Managers

5 May 2010	26 May 2010	9 June 2010	30 June 2010	20 July 2010
1:00pm - 5:00pm	8:30am-12:30pm	1:00pm - 5:00pm	8:30am-12:30pm	1:00pm - 5:00pm

Registration / tax invoice

Company		Phone
Address		Fax
Suburb	Postcode	Email

Participants details			5 May 2010 1:00pm - 5:00pm	26 May 2010 8:30am-12:30pm	9 June 2010 1:00pm - 5:00pm	30 June 2010 8:30am-12:30pm	20 July 2010 1:00pm - 5:00pm
First Name	Last Name	Newsagency					

Number of participants: _____ **X $85.00 = $_____**

Payment Method (please tick)

☐ **Cheque** enclosed for an amount of $_____made payable to VANA Ltd and mail to VANA Ltd - 806-810 Nicholson Street - North Fitzroy VIC 3068

☐ Charge MASTERCARD/VISA _____ _____ Amount $_____

Signature:_____ Name of Cardholder Expiry Date

☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ Cvv(#): __

(#) Last 3 digits displayed on the signature panel of your card

☐ Direct debit $ _____ – **for newsagents ONLY**

☐ Direct Deposit $ _____ – To VANA Ltd - INSTITUTION: NAB -
BSB: 083 – 170
A/C NUMBER : 51 953 5386
REF FS Training

Please fax to **03 9482 1799 or** mail to VANA Ltd – 806-810 Nicholson Street – North Fitzroy VIC 3068

For further details, phone VANA on 03 9482 2911

This document becomes a **TAX INVOICE** on completion and a copy should be retained for taxation purposes.

VANA Ltd ACN 004 238 644 ABN 38 004 238 644